### *<on school letterhead>*

[Date]

Name of Student:

Re: Upcoming EQAO Assessment

Dear <*Parent or Guardian>*:

Between [date] and [date],students in Grades 3 and 6 will participate in the Assessments of Reading, Writing and Mathematics, Primary and Junior Divisions, administered by Ontario’s Education Quality and Accountability Office (EQAO).

Each assessment includes a language and mathematics component, along with a student questionnaire and an introductory session with a sample test for students to familiarize themselves with the e-assessment platform. EQAO assessment questions are directly based on the expectations set out in *The Ontario Curriculum,* which is what teachers teach in the classroom every day. Therefore, students do not need to prepare in any special way. Students will complete the assessment in their regular classrooms with their current teachers and are simply encouraged to do their best and show what they know.

The purpose of this letter is to inform you that we recommend that your child receive an exemption from the following subject areas of the assessment:

* Reading
* Writing
* Mathematics

#### We are recommending this exemption for the following reasons:

#### *<*Give the reasons. Refer to the sections on accommodations and exemptionin the[*User Guides for the Administration of the Assessments of Reading, Writing and Mathematics, Primary and Junior Division*](mailto:https://eqao-kb-pj.lswp.vretta.com/knowledge-base/accommodations-and-exemptions/%23exemptions)*s*.*>*

<*Remove these two paragraphs if student is being exempted from all subject areas of the assessment.*>

EQAO results are an independent snapshot that shows trends in student learning, which are useful to consider when talking about ways to support a student’s success. The results can be considered alongside other information, like report card and classroom assessment marks, to help parents and guardians understand how a student is meeting *The Ontario Curriculum* expectations in reading, writing and mathematics. EQAO results show where students are doing well and where they may need more support. EQAO results can also help teachers and school leaders focus goals in their school learning plans.

Your child will be writing the following subject areas of the assessment:

* Reading
* Writing
* Mathematics

If you agree with this recommendation for an exemption, please sign the consent below and return it to the school by *<date>.*

I (we) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ consent to an exemption from the Assessment of Reading, Writing and Mathematics, *<Primary or Junior>* Division, for the above-named student.

(PRINT NAME(S) OF PARENT(S)/GUARDIAN)

Parent or Guardian: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Signature Date

If you have any questions or concerns about the exemption your child will receive, please contact me.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Principal’s signature)