### *<on school letterhead>*

[Date]

Name of Student:

Re: Upcoming EQAO Assessment

Dear <*Parent or Guardian>*:

Between [date] and [date],students in Grades 3 and 6 will write the Assessments of Reading, Writing and Mathematics, Primary and Junior Divisions, administered by Ontario’s Education Quality and Accountability Office (EQAO). Each assessment is administered province-wide and has been developed by Ontario teachers and assessment experts. The assessments are designed to allow students to demonstrate their skills and knowledge relating to reading, writing and mathematics as described in *The Ontario Curriculum, Grades 1–8: Language* (2006) and *The Ontario Curriculum, Grades 1–8: Mathematics* (2020).

The online assessment platform provides all students with various tools (including text-to-speech, zoom in and out, and high contrast) that can be used during the assessment.

The purpose of this letter is to inform you that EQAO permits English language learners to receive special provisions to enable them to participate with their peers in all aspects of the assessment.

In order to ensure that your child is able to demonstrate the full extent of their learning during the assessment, the following special provision will be provided:

* Extended, periodic supervised breaks

If you have any questions or concerns about the special provision(s) your child will receive, please contact me or your child’s teacher.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*<Principal’s name and signature>*

Principal